

WORKFORCE SERVICES
INFORMATION NOTICE

Number: WSIN14-43

Date: April 15, 2015

Expiration Date: 05/15/17

69:007:df:17371

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: TAA PROGRAM PETITIONS AND PARTNERING WITH RAPID
RESPONSE TEAMS

The U.S. Department of Labor (DOL) released [Training and Employment Notice \(TEN\) 23-14](#), *How-To-Guide for Completing a Petition for the Trade Adjustment Assistance (TAA) Program and Partnering with Rapid Response Teams to Improve the Quality of State-Filed Petitions*.

The TAA program is a federal program that provides a path for employment growth and opportunity through aid to United States workers who have lost their jobs as a result of foreign trade. It seeks to provide these trade-affected workers with opportunities to obtain the skills, resources, and support they need to become reemployed.

The TEN delivers guidance for America's Job Center of CaliforniaSM operators and partners on how to file TAA petitions on behalf of worker groups. It provides instructions and information on all four sections of the TAA Petition Form, which includes Petitioner Information, Workers' Firm, Trade Effects on Separations, and Affirmation of Information. It also offers guidance on how to submit completed TAA petitions to DOL electronically.

Additionally, the TEN encourages effective partnerships with Rapid Response teams, who may wish to begin the TAA petition investigation process if an impending layoff is trade-related. It stresses the importance of ensuring accurate information is disseminated to petitioners through partnerships with Rapid Response teams to improve the quality of TAA petitions.

For additional information on filing TAA petitions and building partnerships with Rapid Response teams, please reference [TEN 23-14](#).

If you have any questions, please contact the DOL Regional Office or email taa.petition@dol.gov.

/S/ JOSÉ LUIS MÁRQUEZ, Chief
Central Office Workforce Services Division

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.