

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: DISLOCATED WORKER ADDITIONAL ASSISTANCE PROJECTS

EXECUTIVE SUMMARY:

Purpose:

This directive updates the application procedures for Workforce Investment Act (WIA) Title IB Dislocated Worker 25 Percent Additional Assistance funds to reflect the policy revision approved by the California Workforce Investment Board (State Board) at its February 13, 2013, meeting. Specifically, the State Board defined “other events that precipitate substantial increases in the number of unemployed individuals.”

Scope:

This directive applies to the California Workforce Development Community.

Effective Date:

This directive is effective on the date of its issuance.

REFERENCES:

- WIA Section 134(a)(2)(A)(ii)
- Title 20 Code of Federal Regulations (CFR) Part 665.340

STATE-IMPOSED REQUIREMENTS:

This directive contains only State-imposed requirements.

FILING INSTRUCTIONS:

This directive supersedes Workforce Services Directive WSD07-3, dated September 27, 2007, and finalizes Workforce Services Draft Directive WSDD-88, issued for comment on June 26, 2013. There were no comments received during the draft comment period. Retain this directive until further notice.

BACKGROUND:

The WIA Section 134(a)(2)(A)(ii) and CFR Part 665.340 authorize the Governor to set aside up to 25 percent of the State's dislocated worker funds for California's Rapid Response system and for Additional Assistance projects. A Local Workforce Investment Board may request Additional Assistance funds when it does not have other resources to serve increased numbers of unemployed individuals due to natural disasters, plant closings, mass layoffs or "**other events**."

To ensure clear policy guidance as well as maximize flexibility for the Governor in targeting and investing Additional Assistance funds, the State Board has defined the term "other events" as broadly as possible within the parameters of federal law and regulations, as detailed below:

"any economic conditions, circumstances, trends, series, or combination of events that resulted in the documented dislocation of a substantial number of individuals. Additional Assistance funding may be used flexibly so long as it meets the purpose of serving dislocated workers, and this includes activities that are designed to prevent layoffs."

POLICY AND PROCEDURES:

The policies and procedures for preparing applications are contained in Attachment 1, WIA Dislocated Worker Additional Assistance Project Application Guidelines, and Attachment 2, WIA Dislocated Worker Additional Assistance Project Application.

ACTION:

To request funding, submit two copies of the application with original signatures to your assigned Regional Advisor. Applications can be submitted through one of the following methods:

MAIL:

ATTN: Regional Advisor
Program and Technical Assistance Section, MIC 50
Workforce Services Division
Employment Development Department
P.O. Box 826880
Sacramento, CA 94280-0001

COURIER SERVICE/OVERNIGHT:

ATTN: Regional Advisor
Program and Technical Assistance Section, MIC 50
Workforce Services Division
Employment Development Department
722 Capitol Mall, Room 2071
Sacramento, CA 95814

INQUIRIES:

If you have any questions, please contact Douglas Sale at (916) 324-3369.

JOSÉ LUIS MÁRQUEZ, Chief
Workforce Services Division

Attachments are available on the Internet:

1. [WIA Dislocated Worker Additional Assistance Project Application Guidelines](#)
2. [WIA Dislocated Worker Additional Assistance Project Application](#)