



Is EFT mandatory?

Yes, if your state Personal Income Tax and State Disability Insurance deposits averaged \$20,000 or more during the prior state fiscal year (July 1 – June 30).

Mandatory filers are notified in October of the year prior to the year of required participation.

Can I participate on a voluntary basis?

Yes. Most EFT participants voluntarily pay their taxes by EFT because of the advantages it provides.

Can payroll services use EFT?

Yes. Payroll services (Bulk Filers) or reporting agents may use the EDD e-Services for Business program to report and submit bulk EFT payments.



STATE OF CALIFORNIA

LABOR AND WORKFORCE DEVELOPMENT AGENCY

EMPLOYMENT DEVELOPMENT DEPARTMENT



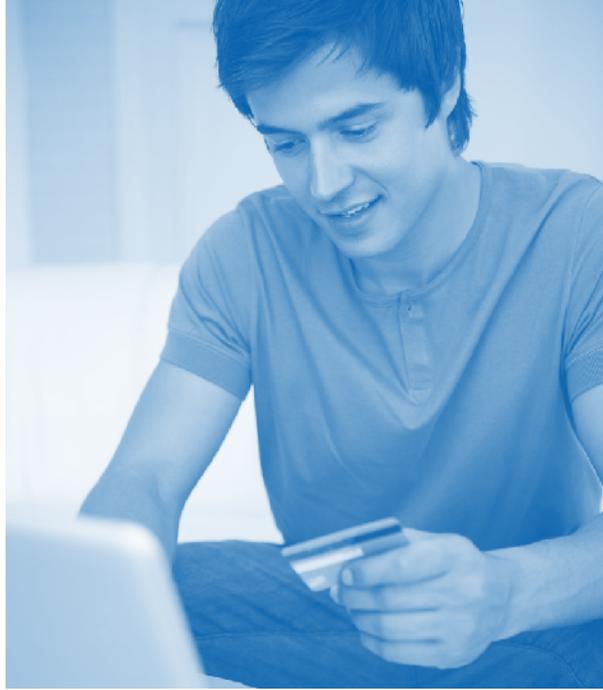
The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Requests for alternate formats needs to be made by calling 916-654-9130 (voice), or TTY 916-547-9565.



Electronic Funds Transfer



AN
INTRODUCTION



What is EFT?

The Electronic Funds Transfer (EFT) is a method of instructing financial institutions to transfer money electronically, eliminating the use of paper checks. The Employment Development Department (EDD) online EFT Program, e-Services for Business, allows you to:

- Make *Payroll Tax Deposit* (DE 88) payments, payroll tax liabilities, statement of account payments, or payment arrangements.
- Cancel a payment prior to the settlement date.
- Update information online.
- Use multiple bank accounts to initiate EFT payments.
- And more.

How do I make EFT payments?

To use the EDD EFT Program, you must enroll in the e-Services for Business by creating a username and password. To enroll, visit the e-Services for Business website at <https://eddservices.edd.ca.gov>. Once enrolled, you can file reports and make payments.

EFT Payment Options

There are several payment options available for making EFT payments.

ACH Debit

The Automated Clearing House (ACH) Debit method authorizes the State of California to electronically debit your bank account using the EDD e-Services for Business program. The program is available 24 hours a day, 7 days a week at no cost. Payments completed before 3 p.m., Pacific Time (PT), are debited the next business day. Payments may be scheduled in advance (warehoused) up to 90 days. You will receive immediate confirmation when your payment is successfully submitted.

Just Pay It

Just Pay It is an ACH Debit payment option that allows taxpayers to make EFT payments online without being enrolled in the EDD e-Services for Business program. You will receive a confirmation number when your payment is successfully submitted. However, there is no payment



history available for you to view previously submitted payments. Payments completed before 3 p.m., PT, are debited the next business day. Payments may be scheduled in advance (warehoused) up to 90 days. You will receive immediate confirmation when your payment is successfully submitted.

ACH Credit

The ACH Credit method allows your bank to transfer funds from your account to the state's bank account. There is no enrollment to use ACH Credit. If your bank can initiate an ACH Credit, they may charge a setup and/or transaction fee. Ask your bank for specific procedures to report a tax payment and the reporting date that ensures a timely payment. You will need to provide your bank an *Information For Your Bank* (DE 532). Your bank will confirm that the payment was initiated.

What if I need help?

If you have questions about EFT, visit the Electronic Funds Transfer FAQs at www.edd.ca.gov/payroll_taxes/faq_-_electronic_funds_transfer.htm or call the e-Pay Unit at 916-654-9130. The *Electronic Funds Transfer Program Information Guide* (DE 27) also provides detailed information on the EDD EFT Program.

