

Tax Auditor



Salary & Benefits

Salary

Annual salary ranges from \$38,964 to \$63,360, hiring above minimum pay, \$3,600 bonus for passing CPA exam, and merit salary increases.

Benefits

Health, Dental, Vision, Full Retirement Package, 401K /457 Plans, and Professional Job Training.

Work Life Balance

Flexible work schedules, sick leave, paid vacation, and convenient work locations

As a member of the EDD team, a **Tax Auditor:**

- Assists in the more difficult field audits of accounts and records of individuals, business organizations, or state agencies, or other governmental jurisdictions subject to state taxation or regulations.
- Conducts tax audits and investigations involving complex determinations on employment status, wages, and legal business entities.
- Audits tax returns and financial statements for completeness, accuracy, and proper application of the law.
- Corresponds with taxpayers to request additional information and answers taxpayers' questions.



The Department that has connected millions of job seekers is hiring.

Join one of the largest state departments and make a difference today.

Minimum Qualifications

EITHER I

Equivalent to graduation from college, with specialization in accounting (Registration as a senior student in a recognized institution will admit applicants to the examination, but they must produce evidence of successful completion of the curriculum and the prescribed courses before they may be considered eligible for appointment).

Or II

Completion of a prescribed professional accounting curriculum given by a residence or correspondence school of accountancy including courses in elementary and advanced accounting, auditing, cost accounting, and business law.

Or III

Completion of the equivalent of 19 semester hours of course work, 16 hours of which shall be professional accounting courses given by a collegiate-grade residence institution including courses in elementary and advanced accounting, auditing and cost accounting; and three semester hours of business law (Persons who will complete course work requirements outlined under II and III above during the current quarter or semester will be admitted to the examination, but they must produce evidence of successful completion of the curriculum and the prescribed courses before they may be considered eligible for appointment).

NOTE: THE AUDITOR I EXAM IS USED TO FILL BOTH AUDITOR I AND TAX AUDITOR POSITIONS. THEREFORE, YOU MUST SUCCESSFULLY COMPLETE THE AUDITOR I EXAM TO BECOME ELIGIBLE FOR A TAX AUDITOR POSITION.

How to Apply

In order to apply for a Tax Auditor position with the State of California, you must apply, take, and be successful in the current Auditor I Exam.

Step One – Establish Eligibility

Visit www.edd.ca.gov/careers and click on the [Open Examinations](#) link. Find the Auditor I bulletin listed under Tax Auditor and click on it. Follow the steps outlined in the bulletin to take the exam.

Step Two – Find Vacancies

Visit www.edd.ca.gov/careers and locate the [Vacancy Search Tool](#) under the external resources section. Type “Tax Auditor” in the search field and click search to locate vacancies.

Step Three – Mail in your Tax Auditor Application Packet

Mail in your application to the address listed on the job vacancy announcement. You should also include a résumé and cover letter with your State Application. The State Application (STD 678) can be found on our website at www.edd.ca.gov/careers under resources, then [Human Resources Forms and Publications](#).

If you have any questions, please contact the EDD Exams Hotline:

Phone: 916-654-6869

e-mail: EDDRecruiter@edd.ca.gov

For information on career opportunities, please visit:

WWW.EDD.CA.GOV/CAREERS

The EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.