



CalJOBSSM USER GROUP MEETING NOVEMBER 2016

The Workforce Services Branch (WSB) invites Local Workforce Development Area (Local Area) Management Information System Administrators and Alternates, Employment Development Department (EDD) Single Points of Contact/Ambassadors, and other Local Area/EDD staff who would benefit from the information being provided to attend the upcoming CalJOBSSM User Group Meeting. The meeting will be on November 15 and November 16, 2016 at:

Sheraton Park Hotel at the Anaheim Resort
1855 South Harbor Blvd.
Anaheim, CA 92802

The draft agenda and breakout session overview are attached.

REGISTRATION

Complete the [Online Registration Form](#) to register for the Fall 2016 CalJOBS User Group Meeting. The online registration website is open from October 3 through October 24, 2016. You will receive a confirmation email from Eventbrite when registration is complete.

Contact the CalJOBS Training Team at CalJOBSTrainingTeam@edd.ca.gov if you need assistance with registration.

SPACE LIMITATIONS

We will guarantee a place for the meeting for three representatives from each Local Area, 15 representatives from each of the WSB Field Divisions, and two representatives from Non-Local Areas (EDD direct subrecipients and Non-Local Areas). On October 25, 2016, we will begin approving the waiting list. To add representatives to the waiting list, complete the Fall 2016 CalJOBS User Group Meeting Waiting List Registration Form (Attachment 3) and submit it to CalJOBSTrainingTeam@edd.ca.gov. You will receive a confirmation email from Eventbrite when space becomes available, after the registration period is closed.

ROOM RESERVATIONS

Room reservations must be made directly with Sheraton Park Hotel before October 31, 2016 to guarantee receiving the special group rate. Reservations can be made in one of two ways:

1. Call 1-866-837-4197 and mention the Group Name "CalJOBS User Group Meeting"
2. Use the [Online Reservation Website](#)

A block of rooms has been reserved under the Group Name "CalJOBS" with a special room rate of \$120 per night plus tax. The hotel will offer this rate for the night of November 14 and 16, 2016 for attendees traveling on the day before and the day after the meeting.

Check-In time is 4:00 p.m., and Check-Out time is 11:00 a.m.

Hotel self-parking is \$8 for meeting attendees. Airport shuttle transportation to and from the John Wayne Airport is approximately \$11 per person through Super Shuttle (www.supershuttle.com).

If you have any questions regarding this notice, please contact Rianna Rose, CalJOBS Education and Development Unit, at 916-654-6226 or Rianna.Rose@edd.ca.gov.

We look forward to seeing you in Anaheim.

/S/ JOSÉ LUIS MÁRQUEZ, Chief
Central Office Workforce Services Division

Attachments are available on the internet:

1. [Draft Agenda November 2016](#)
2. [Draft Breakout Session Overview](#)
3. [Waiting List Registration Form](#)